

FEE STRUCTURE FOR CERTIFICATION

- The following is a guide to the BRILLIANT fee structure and charges involved in the certification process for Management Systems Certification audits.
- No fee is charged for an application.
- Fees are only charged for the time related to audit or assessment activities e.g. the document review, the planning, main, initial, surveillance or verification audits and in specified circumstances, the travel time associated with these activities.
- All travel and accommodation expenses are charged at rates agreed with the client. In certain instances, it may be possible to combine these expenses with an agreed day rate so as to give an overall fixed price package.
- The actual time required will depend as applicable on the products, processes, technologies, effects, number of employees, size of the operations and their complexity and will take into account any international guidelines **and the application of specific standards and schemes rules like ISO 22000 and FSSC 22000**
- BRILLIANT will be pleased to provide an estimate of the timescales and costs, without any obligation to the client on request. A formal quotation is provided for each specific program. Special arrangements may be possible for smaller companies.
- The rates may vary depending on the type of activity assessment carried out i.e. whether pre assessment, initial or surveillance and travel and may be different according to the territory where the audit takes place.
- For multi-site organizations, BRILLIANT shall negotiate the fee for all the sites. BRILLIANT has a rate per auditor day for all initial and surveillance audit activities. Pre-assessment activities are normally offered at a reduced rate.
- All travel and accommodation expenses are charged to the client at agreed rates.
- The number of auditor-days required to complete the applicable activities for the initial certification program, planning visit, documentation review and to complete the main assessment will be determined by the appointed lead auditor, (after discussion with the client). From this, a fee will be set, based on the current applicable rates per auditor-day.
- These fees together with the agreed travel and subsistence costs will be referenced in a contract and invoiced at the end of an agreed work period or at the end of the initial certification program.
- Payment terms will form part of the contract. BRILLIANT's normal terms are for payment within 30 days of invoice.
- Normal commercial practices will apply for the payment of BRILLIANT, which will be applied to invoices originating in Egypt.
- The program of surveillance visits will be outlined during the certification planning stages and the number of auditor-days for on-going surveillance, confirmed prior to the issue of the certificate. A fee will be set based on the scheduled program and the current rate per auditor-day. The method of invoicing and payment will be the same as for the initial certification program above.
- Additional charges will be made, at the surveillance rate, for work arising from the audits outside BRILLIANT Offices, (if necessary), e.g. follow-up and verification audits to clear non-conformances found during either initial or surveillance audits.
- Certification assessments may be combined with other scheduled visits, such as Environmental, Occupational Health and Safety or Quality certification audits or as part of

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a multi-client program in the same area. Where this applies, all fees will be appropriately apportioned between the activities.

Description	Initial Audit		Surveillance Visits			Recertification Audit		
Application Fee	No Charge Fee		No Charge Fee			No Charge Fee		
▲ Auditor/Expert Man-day rate	1000 £E plus, service taxes		1000 £E plus, service taxes			1000 £E plus, service taxes		
<p>The Auditor/Expert man-day rate indicated is valid only in Egypt.</p> <p>▲ Any audit requested in countries other than Egypt the man-day rate would be US \$ 250 per day</p> <p>▲ Additional 1/2 day for report writing and certification making will be added to the total days of audit.</p>								
▲ Pre-Assessment* Man-day rate	1000 £E plus, service taxes		1000 £E plus, service taxes			1000 £E plus, service taxes		
<p>The Pre-Assessment man-day rate indicated is valid only in Egypt.</p> <p>▲ Any pre-assessment requested in countries other than Egypt the man-day rate would be US \$ 250 per day</p> <p>▲ Additional 1/4 day for report writing will be added.</p>								
▲ Special Visit Short-notice audits*	1000 £E (plus service taxes)							
<p>The Special Visit man-day rate indicated is valid only in Egypt.</p> <p>▲ Any special visit requested in countries other than Egypt the man-day rate would be US \$ 250 per day</p>								
Follow-up visit Fees* Inside BRILLIANT Offices	No Charge Fee		No Charge Fee			No Charge Fee		
Combined-Audit Certification*	The audit man-day will calculate by reduce 0-20% of total man-days.							
Integrated-Audit Certification*	The audit man-day will calculate by reduce 5-20% of total man-days.							
▲ Multi-sites Audit Certification ▲ Each Standard specific rules will be apply accordingly	QMS, EMS, OHSM S, MDMS, EnMS	FSMS (Special Cat.) - FSSC 22000 (Special Cat.)	QMS, EMS, OHSMS, MDMS	FSMS (Special Cat.) - FSSC 22000 (Special Cat.)	EnMS	QMS, EMS, OHSMS, MDMS	FSMS (Special Cat.) - FSSC 22000 (Special Cat.)	EnMS
	$Y = \sqrt{X}$	$Y = 20 + \sqrt{(x - 20)}$	1/3Y	1/3Y	$Y = 06, \sqrt{x}$	2/3dY	2/3Y	$Y = 08, \sqrt{x}$
Additional Operating Fees Additional Site Audit	<p>The audit man-day will calculate for additional site by reduce 50% of total man-day.</p> <p>For FSSC 22000 and ISO 22000 Audits ... Specific rules will be applied</p>							
▲ Additional Operating Fees Extension of Scope ▲ Modifications	<p>300 £E + Auditor/Expert (Man-day rate), if applicable + The Certificate Fees plus, service taxes</p> <p>For FSSC 22000 ... Specific rules will be applied</p>							
<p>The Auditor/Expert man-day rate indicated is valid only in Egypt.</p> <p>▲ Any audit requested in countries other than Egypt the man-day rate would be US \$ 250 per day</p> <p>▲ Additional 1/2 day for report writing and certification making will be added to the total days of audit.</p>								
▲ Certificate Fees	<ul style="list-style-type: none"> - 500 £E per certificate plus service taxes into Egypt, covered the certification cycle 3 years. - Open fee based on negotiation for our international offices, covered annually. - For FSSC 22000: 200 € + 250 € = 375 € for FSSC Certification and audit report fees + The fees for annual portal uploaded reports feed 							
Travel & Stay during audits	Charge by Client							
<ul style="list-style-type: none"> - Travel outside Egypt would be by Business class if the travel time exceeds 6 hours and travel time would also be charged at 30 % of the normal man-day rates. - ▲ Not less than 20% extra payment of total amount of registration should be settled by the client every year for administration. - ▲ The total amount of the service may reduce by (not more than 10%) in case of the governmental/non-governmental tenders, marketing assumptions. The top management should justify the percentage more than 10%. 								

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Pre-Assessment: Offered for companies considering certification or for those already certified. its opportunity to assist the firms in assessing the implementation, effectiveness and sustainability of its management system and compliance with certification criteria.

Short-notice audits: Offered for companies whose a management system has been certified, to investigate complaints, or in response to changes, or as follow up on suspended clients.

Follow-up visit: Offered for companies whose a management system being certified by BRILLIANT, to investigate the outstanding non-conformities have been closed.

Combined-Audit Certification: A client is being audited against the requirements of two or more management system standards together.

Integrated-Audit Certification: A client has integrated the application of requirements of two or more management systems standards into single management system and is being audited against more than one standard.

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